

South Windsor Community Foundation, Inc.

P.O. Box 1341, South Windsor, CT 06074
Form: SWCF1b – rev. 03/28/09



“The South Windsor Community Foundation, Inc. seeks to improve the quality of life in South Windsor for all residents of all ages by furthering the development of community based programs and projects”

The South Windsor Community Foundation, Inc. serves as a non-profit 501(c)(3) corporation that accept grants, corporate and personal donations, endowments, estate funds, etc. and administers grants to charitable community projects/programs.

REQUEST FOR GRANT

Please complete this document and forward to the South Windsor Community Foundation, Inc., Distribution Committee at PO Box 1341, South Windsor, CT 06074. Please explain the charitable nature of the project:

Name of Organization: _____

Mailing Address: _____

Street Address (if different from mailing) _____

Telephone: _____ Fax: _____ e-mail: _____

Project Summary: _____

Please provide documentation (if available or applicable) containing a detailed description of Project or Program.

Total Project Budget:\$_____ Amount Requested: \$_____ Date:_____

Other Sources of Funds:_____

Tax Identification Number (if applicable):_____

Approval of Authorized Representative of Organization:_____

Printed Name of Authorized Representative:_____

The organization named above will act as the responsible fiscal agent for any funds which might be received and will comply with applicable tax laws, regulations and South Windsor Community Foundation, Inc. policies. We understand that the South Windsor Community Foundation, Inc. requires periodic program and financial expenditure reports from grant recipients and may request the opportunity to visit our program before awarding a grant and/or after a grant has been made for purposes of project evaluation.

Printed Name of Requestor:_____ Title:_____

Address:_____

Telephone:_____ e-mail:_____

Signature of Requestor:_____ Date_____

South Windsor Community Foundation, Inc. Approvals for Grant Request – Executive Board
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President Signature:_____ Printed Name:_____ Date:_____

Vice President Signature:_____ Printed Name:_____ Date:_____

Secretary Signature:_____ Printed Name:_____ Date:_____

Treasurer Signature:_____ Printed Name:_____ Date:_____

The South Windsor Community Foundation, Inc. will make every effort and attempt to provide answers to all requests within 30 to 60 days after receipt of a properly executed request form

<i>Please complete the appropriate section(s) and/or make the necessary copies of this form as needed and submit with original signatures</i>
